



DISBURSEMENT AUTHORIZATION

Please Pay the Amount of: _____

To the order of: _____

Address of Payee: _____

Final Payment (Yes) (No) _____ Subcontractor Supplier

- A. Original Contract Estimate: \$ _____
- B. Change Orders (Must be attached): \$ _____
- C. Revised Contract Amount: \$ _____
- D. Total Contract Amount Completed to Date (Including Change Orders): \$ _____
- E. Percent of Work Completed to Date ____%: \$ _____
- F. Total amount of materials stored on site: \$ _____
- G. Total D & F: \$ _____
- H. Less Amount Retained: _____% \$ _____
- I. Less Previous Payment Requests (Line J from Prior Certificates): \$ _____
- J. Total Amount of this Request (D + F - H - I = Total): \$ _____
- K. Remaining Amount to Complete (C-G) + Accrued Retainage): \$ _____

INVOICE AND BUDGET INFORMATION

- 1. Relevant invoice number(s):
(Copies of invoices must be attached) _____
- 2. Relevant budget category/line item: _____
- 3. Do any invoices relate to stored materials? (If so, explanation must be attached) _____

The undersigned hereby certifies that the above work or service has been properly performed, materials have been properly delivered, stored and/or incorporated into the work and these activities have been approved by the undersigned and by the owner's representative.

Contractor: _____ Date: _____

By: _____ Project Name: _____